

Guidelines for attending the electronic meeting (e-Meeting)

Due to the situation of Coronavirus 2019 (COVID-19) pandemic, AEON Thana Sinsap (Thailand) Public Company Limited (the “**Company**”) is concerned over the risk of the infection at the shareholders meeting. Accordingly, the Company would request the shareholders to kindly cooperate with the following measures:

1. Request to grant a proxy to Independent Director to attend the meeting

1.1 To prevent and reduce the risk of spreading possibility of COVID-19 virus from the crowding of shareholders on the meeting day, **the Company would like to ask for the shareholders’ kind cooperation to grant a proxy to the independent director namely Dr. Sucharit Koontanakulvong or Dr. Mongkon Laoworapong to attend the meeting.**

- By sending the duly executed proxy form to Corporate Planning Office (Investor Relations) at 388 Exchange Tower, 27th Floor, Sukhumvit Road Khwaeng Klongtoey, Khet Klongtoey, Bangkok 10110 or email to ir@aeon.co.th **before June 17, 2020.**
- In case the shareholders have appointed a proxy and submitted the proxy instrument and supporting documents to the Company via ir@aeon.co.th, when the Company receives such documents the Company will pay the duty stamp in electronic format in accordance with the Revenue Department regulations.

1.2 In case the shareholders wish to appoint a proxy other than the independent director, please send the proxy form together with relevant documents as specified in Annex 6 of the Notice of the Annual General Meeting of Shareholders to the Company at the address or e-mail address specified in 1.1 above.

2. In case the shareholders wish to attend the meeting in person via electronic meeting (Microsoft Teams)

2.1 The shareholders have to register at <https://www.aeon.co.th/aeon/agm2020/> by filling out name-surname, shareholder’s registration number, number of shares held, email address and contactable telephone number **before June 17, 2020.**

2.2 After the Company has verified the name of shareholder with the list of shareholders as of the record date (XM), Username and Password will be sent to the shareholder’s registered email **within June 22, 2020.**

2.3 For convenience, the shareholders can download Microsoft Teams application in advance.

- Download Microsoft Teams for Android:
<https://play.google.com/store/apps/details?id=com.microsoft.teams>
- Download Microsoft Teams for iOS:
<https://apps.apple.com/th/app/microsoft-teams/id1113153706>

2.4 The registration login for the electronic meeting (e-Meeting) shall be opened from 9:00 a.m.

2.5 Shareholders can vote on each agenda during the voting period only. Only the shareholder who votes disagreed or abstained shall send his/her vote via the Microsoft Teams by specifying the following information: (Mr./Mrs./Ms.) name-surname of attendee (specify the shareholder's name, in case of the shareholder who attends the meeting by himself/herself, or the proxy's name), number of shares, Disagree or Abstain and agenda number.

2.6 For supporting the shareholders to receive and access to the right of attending the meeting via electronic means, shareholders and proxies can submit questions or issues in each agenda through Microsoft Teams in real time.

3. Asking questions in advance

The shareholders are welcome to submit relevant questions regarding the meeting and agenda items prior to the meeting date **before June 17, 2020** through the following channels:

1. Mail to Corporate Planning Office (Investor Relations) at 388 Exchange Tower, 27th Floor, Sukhumvit Road, Khwaeng Klongtoey, Khet Klongtoey, Bangkok 10110
2. Email to ir@aeon.co.th
3. Fax: 02-302-4470

Moreover, the Company has set the guidelines and measures to prevent the risk of the spread of Coronavirus 2019 (COVID-19) for the Board of Directors and the meeting coordinators at Meeting Room, 388 Exchange Tower, 27th Floor, Sukhumvit Road, Klongtoey, Klongtoey, Bangkok, as follows:

1. All participants must go through Thermoscan at screening points in front of the building entrances and the meeting room. Anyone who has a body temperature of 37.5 degree Celsius or higher will not be allowed to attend the meeting.
2. In case where the participants, including their persons in close contact traveling to or transited from any countries or areas with COVID-19 outbreak according to announcements of the Ministry of Public Health, or showing some respiratory disease symptoms, such as coughing, having high fever, sneezing with running nose, they will not be allowed to attend the meeting.
3. All participants in the meeting will be seated with appropriate social distancing. The Company will organize the seat position to be at least 1 meter.
4. All participants must wear face masks at all times while attending the Meeting, and clean their hands with alcohol gel, provided by the Company at several points.